



## THE LIGHTHOUSE CHURCH

### **Overview**

The Lighthouse Church and Ministries seeks a tech savvy, and client focused Systems Administrator. The successful candidate will ensure that the organization's IT environments are secure, stable, and optimized for performance.

### **Responsibilities**

The candidate should be proficient in applying logic and critical thinking to evaluate the strengths and weaknesses of different solutions, conclusions, and problem-solving approaches. Capable of identifying, analyzing, and resolving complex technical challenges, learning and utilizing network management, administration, and system administration tools, and communicating effectively.

- Provide advanced support for escalated issues including diagnosing and resolving complex hardware, software, and network problems.
- Capable of providing guidance on the assessment of current and new system solutions, infrastructure, and design with input from the internal end customer when needed.
- Monitor and maintain department servers, networks, applications and other IT infrastructure, ensuring high availability and optimal performance.
- Plan and execute upgrades for servers, networks, applications and other critical IT infrastructure components, ensuring minimal disruption to company operations.
- Create and maintain detailed documentation of system configurations, procedures, and troubleshooting steps for internal use and end user reference.
- Act as a technical advisor for end users, providing recommendations for system improvements and answering technical queries.
- Effective verbal and written communications of technical information to technical and non-technical staff.
- Assist in the development, implementation, and testing of disaster recovery plans to ensure business continuity for clients.

- Work closely with network engineers, IT security, and other team members to ensure seamless IT operations and efficient problem resolution.

### **Technical Skills**

- Proficiency in Windows and Linux server environments.
- Proficiency in Mac OS and iOS.
- Experience with ITSM tools (Manage Engine, Service Now, etc.)
- Strong understanding of networking concepts (TCP/IP, DNS, DHCP, VPN).
- Experience with virtualization technologies (VMware, Hyper-V).
- Familiarity with cloud services (AWS, GCP, Azure) is a plus.
- Familiarity with Jamf MDM is a plus.
- Knowledge of cybersecurity principles and practices.
- Relevant industry certifications such as:
  - CompTIA Network+ or CompTIA Security+
  - AWS Certified: Cloud Practitioner, Solutions Architect, or similar are preferred.

### **Qualifications**

Bachelor's degree in Information Technology, Computer Science, or a related field, or equivalent experience.

5-7 years of experience in system administration, with a focus on network, end user, workstation, and server management in a corporate environment.

### **Additional Experience**

- Excellent problem-solving abilities.
- Strong communication and interpersonal skills.
- A proactive approach to continuous learning and adapting to new technologies.
- Adaptability and a willingness to work under pressure.

## **What we offer**

- Competitive salary and benefits.
- Opportunities for professional growth and development.
- Ability to drive initiatives that shape the organization's success
- Opportunities to participate in events and programs of significant impact
- Hybrid work schedule

Salary offers are based on a wide range of factors including but not limited to relevant skills, qualifications, and experience.

## **About Us**

The Lighthouse Church and Ministries is a dynamic rapidly growing organization that proudly supports more than 20,000 members, with five campuses throughout the Greater Houston, TX area including an online community with 900,000 unique weekly viewers globally, across all social media platforms. The Lighthouse Church and Ministries is fulfilling its mission and call to action to serve its members and the community by moving towards greater, turning away no one, expanding every person, setting a great atmosphere, accepting others through love, being authentic to who we are, and anticipating the presence of God in every experience.

The Lighthouse Church and Ministries is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, age, national origin, disability status, genetic information, veteran status, or any other characteristic protected by law.

## **Interested candidates:**

- Please email your resume to [recruiting@lhouston.church](mailto:recruiting@lhouston.church)
- All submissions must list **SAII - TLHC** in the subject line

Thank you for your interest in The Lighthouse Church and Ministries.